



Alaskan

Events & Catering, LLC

Today's Date

Dear:

You recently asked Alaskan Events & Catering, LLC to support your upcoming fund-raising event -

As a major caterer of South Central with a reputation for consistently providing "a higher level of perfection", Alaskan Events & Catering, LLC receives more requests for assistance than we are physically and financially able to afford. As a result, each request for catering support must be assessed on its own merits. To help us do this, we request that you complete the attached form telling us about your event and the mutually beneficial aspects of combining our efforts. We further request that you return this completed form so that our review committee can prepare a suitable recommendation.

In the meantime, please accept our best wishes for the success of your fund raising program.

Sincerely,

Gerald Pelto
General Manager



Alaskan

Events & Catering, LLC

REQUEST FOR CHARITABLE SUPPORT APPLICATION FORM

Current Date: _____

Event Contact Person: _____

Event Contact Person Phone, Fax and e-mail address:

Phone: _____ Fax: _____

E-mail: _____

1. Name of Fund Raising Event _____

2. Event Dates: _____

3. General Description Of Planned Event:

4. Goal of Planned Event (Financial and Non-Financial)

5. Estimated Number of People who will be reached by pre-event promotional support.

6. What kind of Alaskan Events & Catering, LLC Support is being requested? (Please include a physical description of services, estimated value, if applicable, and any other information relating to specifics).

7. How would this requested support benefit Alaskan Events & Catering, LLC?

8. Has this event been staged before and if so, what results were generated?

9. What type of person(s) will you be directing your promotional message to, in the course of fulfilling your fund-raising mission?

10. What is the geographic reach of your planned fund-raising event? (Talkeenta, Anchorage, Mat - Su, Eagle River, Girdwood, Kenai)

11. Would support from Alaskan Events & Catering, LLC result in a tax deductible receipt?

Final: Any additional notes that you feel we should be aware of regarding your event. _____

Thank you for your request. Please note that we review these requests on a first come, first served basis. While we would like to be able to assist everyone that submits a request, we are not always able to do so. Should you find that your particular request is denied this year, we encourage you to submit earlier for the following year.

Please return this completed form by mail to:
(using attached additional information if applicable)
Alaskan Events & Catering, LLC
Attn: Charitable Donations Committee
8086 Timb Cr
Wasilla, Alaska 99654

Please Note:
These requests are not accepted by email or facsimile at this time.